

COMPLIANCE OFFICER POLICY

Objective

Outline Accessia Health's requirements relating to Accessia Health's Compliance Officer, as set forth in Section III.A of the Integrity Agreement

Compliance Officer Requirements

- Accessia Health will appoint and maintain a Compliance Officer who will oversee Accessia Health's Compliance Program
- The Compliance Officer must:
 - Be an Accessia Health employee;
 - Be a member of senior management;
 - Report directly to the Chief Executive Officer (CEO) of Accessia Health;
 - Not be or be subordinate to the General Counsel or Chief Financial Officer; and
 - Not have any responsibilities for acting as legal counsel or supervising legal counsel functions.

Responsibilities of Compliance Officer

- The Compliance Officer will be responsible for:
 - Developing and implementing policies, procedures, and practices designed to ensure compliance with the requirements of:
 - Accessia Health's Advisory Opinion and Modification;
 - Accessia Health's Compliance Program;
 - Accessia Health's Integrity Agreement; and
 - The Federal health care programs.
 - Making at least quarterly reports regarding compliance matters to the Accessia Health's Board of Directors;
 - Monitoring the day-to-day compliance activities engaged in by Accessia Health;
 - Monitoring any reporting obligations created under the Integrity Agreement

Policy Number: **COM-02.003**

- Any noncompliance job responsibilities of the Compliance Officer will be limited and will not interfere with the Compliance Officer's ability to perform his or her duties under Accessia Health's Compliance Program or Accessia Health's Integrity Agreement.

Reports to the Board

- The Compliance Officer must provide compliance reports to the Board at least once per quarter but is authorized to report to the Board on compliance matters at any time.
- Compliance Officer reports to the Board must be documented in writing and maintained for at least 6 years.
- Written documentation of the Compliance Officer's reports to the Board must be made available to OIG upon request.

Reports to OIG

- Any changes in the identity of the Compliance Officer or any actions or changes that would affect the Compliance Officer's ability to perform the duties necessary to meet his or her obligations will be reported to OIG in writing within 5 days after such a change.

Related Information

Policy

- Conflicts of Interest Policy
- [Covered Person Policy](#)
- Compliance Violation Reporting Policy and Anti-Retaliation
- Training Records Policy
- Notification of Government Investigation or Legal Proceeding Policy

Procedure

- Procedure on Screening Ineligible Persons
- Reportable Events Process

Reference form

None

Education document

None

Script

None

Contacts

- Program Development Department

- General Manager